

# GREETHAM PARISH COUNCIL

## All Councillors are summoned to attend the Annual Meeting and Monthly Greetham Parish Council Meeting on Wednesday 14<sup>th</sup> May 2025 at 7pm at Greetham Community Centre

Any questions or comments from the public can also be sent to the Clerk – email [greethampc@gmail.com](mailto:greethampc@gmail.com) by the end of **Tuesday 13<sup>th</sup> May**

Agenda attachments can be viewed on the link below:

<https://www.dropbox.com/home/All%20GPC%20files/Greetham%20Parish%20Council/1.%20Agendas%20%26%20Attachments/Next%20meeting%20-%20available%20three%20days%20before%20meeting/Attachments>

*Jayne Isaac – Clerk to the Council*

*Email: [greethampc@gmail.com](mailto:greethampc@gmail.com)*

*Date of issue: 9<sup>th</sup> May 2025*

## **AGENDA**

1. Election of Chair
2. Election of Vice Chair
3. **Apologies** for absence
4. To receive **declaration of unregistered disclosable pecuniary interests** on Items on the agenda
5. Questions/comments from members of the public
6. To approve and sign the **Minutes of the Meeting**  
PC Meeting held on 9<sup>th</sup> April 2024
7. To update and deal with the **Matters Arising** from previous minutes
8. Update on Co-option for Councillor Vacancy
9. Regulatory Documents for 2025/26
  - Assets Register
  - Risk Management
  - Standing Orders and Financial Regulations review
  - Reserves Policy review
  - GPC Equality and Diversity Policy for approval
10. Funeral Process and Burial policies
11. To approve PC Insurance
12. To review Council's membership of other bodies: LRALC and NALC
13. To review Councillors on Advisory Teams

14. Election of Councillors working on external bodies and members of the public
  - Defib. Warden
  - Neighbourhood Watch Rep/Safer Villages Rep.
  - Bank review and bank signatory
  
15. Election of Councillors to Community Centre Committee  
Review membership terms on GCC constitution. Discuss reducing to 2 members.
  
16. Election of Tree Warden
  
17. Appointment of Internal Auditor for 2025/26
  
18. **Finance (End of Year)**
  - AGAR (Annual Governance Annual Return) 2024/25
  - Annual Governance Statement
  - Accounting Statement
  - Certificate of Exemption
  - Internal Audit Report
  - To set commencement date for the exercise of public rights – suggested 3<sup>rd</sup> June to 14<sup>th</sup> July 2025
  
19. **Finance (Monthly)**
  - Monthly bank reconciliation and updated budget – attached  
Approval by Chair of May finances – Chair's finance check sheets attached
  
  - Approval of Invoices for Payment  
 ETSY – Dog poop signs - £42.31 *Already Paid*  
 Lloyds Bank – Service Charge £4.25 *Already Paid*  
 Teas and coffees for Annual Meeting £14.69 *Already Paid*  
 Batteries for Lloyds card reader - £8.00 *Already Paid*  
 Clerk Salary May - £297.60 less overpayment paid in April £45.10 = £252.50  
 LRALC/NALC membership fee 2025-26 - £417.88  
 AJ Computing – Website Training - £30.00
  
  - Approval of orders to be placed  
 AJ Gallagher – Insurance 1.6.25 to 31.5.26 - £761.42  
 5 Bins for Community Centre Field – approx. £1,500.00  
 Grass cut on Great Lane edges onto road for access issues  
 ,
  
  - To note Income Received  
 HMRC Tax Rebate - £2197.54
  
20. **Planning**

Update on Greetham Quarry Extension and MGL Issues - JD

- **To receive the following Planning Applications:**

- **Planning Application 2025/0446/DAP**

- Prior approval for the construction of an additional first floor storey to an existing bungalow to create one and half storey dwelling with dormer windows to a maximum of approximately 6.38m in height

- 10 Oakham Road, Greetham, Rutland LE15 7NN

- **Planning Application 2025/0483/CAT**

- (T1) 1 no Conifer reduce in height to no less than 6.5 metres from ground level and shape

- 3 Church Lane, Greetham, Rutland LE15 7NF

## 21. **Advisory Teams**

- Significant Planning Application Team - KE
  - Update on Greetham Neighbourhood Plan
  - CIL changes approval - Actions
- Streets and Services Team - JD
- Environmental Planning Team
  - Stream water quality – JD
- Burial Ground
- Community Centre

## 22. **Correspondence and Communication**

- RCC Approval of CIL Changes
- Letter regarding trees and hedges from Ivor Crowson

## 23. **Reports from outside bodies**

- Police Report – April edition

## 24. **Items for future agenda**

## 25. **Meetings for 2025/26**

Wednesday 11<sup>th</sup> June

9<sup>th</sup> July, 17<sup>th</sup> September, 15<sup>th</sup> October, 12<sup>th</sup> November

14<sup>th</sup> January 2026, 11<sup>th</sup> February, 11<sup>th</sup> March, 8<sup>th</sup> April