

GREETHAM PARISH COUNCIL MEETING

Minutes of Meeting on 12th July 2023 @ 7pm held at the Community Centre

Members Present: Mr K. Edward (KE) – Chair, Mrs J. Denyer (JD), Mr D. Baker (DB), Mr J. Earl-Fraser (JE), Ms. Janem Shelton (JS), Mrs A. Jenkins (AJ), Cllr. N. Begy (Ward Member), Mrs J. Isaac (Clerk)

8 members of the public attended

Ref	Item	Action
110/23	Welcome and Apologies for absence	
	There were no apologies.	
111/23	Co-option of Parish Councillors	
	Two applicants have applied to join as Councillors on the GPC Committee. Both gave a brief introduction on themselves and what they can bring to the Parish Council. This was followed by questions from the existing Councillors. KE proposed the acceptance of both Lucy Hinch and Rebecca Chipperfield on the Committee. This was seconded by JD and there was a unanimous vote in favour. Lucy Hinch and Rebecca Chipperfield then officially joined the meeting. The Clerk passed the Declaration of Acceptance of Office of Councillor to both for signing. <i>Clerk to add new Councillors to dropbox and contact list</i>	Clerk
112/23	Declarations of interest in items on the agenda	
	None	
113/23	Questions/Comments from members of the public	
	A member of the public raised the possibility of funding any traffic calming measures through S106 monies received. It was noted that traffic calming measures are normally funded by RCC. Traffic calming measures is already on the agenda for discussion.	
114/23	Approval of minutes	
	The following Minutes were accepted and signed as a true record – no corrections: PC Meeting held on 14 th June 2023. Proposed by JS, seconded by JD - Unanimous	
115/23	Matters arising	
	Update on 38 Main Street The first report from the Empty Homes Officer is due end of July. NB to continue receiving updates. It was noted that the static caravan at the property has now been removed. Adoption of roads in Begy Gardens The Clerk reported that an update had been received from Highways. The developer has carried out remedial works at the location as requested. These were completed last week and will be inspected next week when the engineer is available. <i>NB agreed to investigate</i>	NB
116/23	Finance	
116.1	Monthly budget/finance report, and bank reconciliation The bank reconciliation and updated budget at 30 th June was noted and approved.	

	<p>The Chair approved the June and July finances and confirmed the bank reconciliation has been checked and agreed.</p> <p>AJ signed and checked the monthly finance report.</p>	
116.2	<p>Consideration of opening a Bank Deposit Account The rates of interest currently offered by Lloyds for transferring some of the funds for a short-term period, were not felt to be worthwhile at present. The complexity of running 2 accounts alongside each other was put on hold, until such time that the interest received works out to be more beneficial.</p>	
116.3	<p>Approval of Invoices for payment Invoices to be approved and paid in July.</p> <p>J Isaac – Clerk Wages for July - £372 and August £372. Bee Bombs (Biodiversity Project) - £19.75 Biodiversity Leaflets - £100.00 – Awaiting Invoice Proposed by JD, seconded by JS - unanimous</p>	Clerk
116.4	<p>Approval of orders to be placed The Community Centre have applied to GPC for funding of £100 to purchase some indoor games for older children for “Schools Out” during the summer holidays.</p> <p>Proposed by KE, seconded by JD - unanimous</p>	Clerk
116.5	<p>To note income received: Sale of a double burial plot - £1000.00 – <i>Received 9th June.</i></p>	
117/23	PLANNING	
117.1	Tree Planning Applications	
	<p>It was proposed that tree planning applications be sent directly to the GPC Tree Warden for a decision, if received outside the timescale of a PC meeting.</p> <p>There was an unanimous vote in favour.</p>	
117.2	Reference: 2023/0631/ADV	
	<p>Proposal: Erection of various signage in relation to Costa Coffee drive thru. Ram Jam Service Station, Great North Road, Greetham.</p> <p>GPC have no objections.</p>	
117.3	Decision Notice: Approval of details required by Condition Planning Permission Ref: 2020/0297/MIN	
	<p>Discharge of conditions 18, 21, 23, 25, 46 & 75 in relation to 2020/0297/MIN – North Western extension to Greetham Quarry including the extraction of Limestone and building stone and importation of suitable inert material.</p> <p>Greetham Quarry, Stretton Road, Greetham.</p> <p>The Mineral Planning Authority have reviewed the details submitted in relation to conditions 18, 21, 23, 25, 46 and 75 and is satisfied that these are acceptable and that the conditions can be discharged.</p> <p>DB gave the following update:</p>	

	<p>GPC have various concerns as the Planning Authority were obligated to determine the best available technique, which is a legislative requirement. It is suspected that MG have not followed this.</p> <p>A Freedom of Information request has been submitted to RCC, but awaiting a response.</p> <p>GPC have outlined all their concerns in a report to Paul Browne – the report is to go to Planning Officers for comments. Awaiting a meeting to be set up.</p> <p><i>Clerk to send a copy of the Report to all Councillors.</i></p>	Clerk
118/23	AGENDA ITEMS	
118.1	Review of a Broadband presentation on a new service being set up by Gigabytes	
	<p>KE provided a presentation from Gigaclear on their plans to build a full fibre internet service for Greetham. The intention is for the service to be delivered in 2024. They have asked residents that are interested in the service to be in touch via networkbuildqueries@gigaclear.com or 0370 774 0537. The Streets & Services Advisory Team are following up to help provide for information for residents on future engagements and what to expect from the service.</p> <p>There will be a presentation at the Community Centre – date to be arranged.</p>	JE
118.2	Update on Bio digester	
	<p>AJ reported that she had been unable to find anyone from Anglian Water to give GPC a presentation on a Bio digester.</p> <p>She felt that this may fall under the remit of Planning and Bio Diversity. The Bio Diversity Group are looking at arranging a meeting with Anglian Water and agreed to take the bio digester suggestion up with them at that meeting.</p>	DB/JS
118.3	Complaints Policy and Data Protection Policy	
	<p>The draft Complaints Policy and Data Protection Policy which had been circulated to members in advance of the meeting was put forward for approval/adoption with immediate effect.</p> <p>Proposed by KE, seconded by JS – unanimous approval.</p> <p>JE to confirm the GPC's continued use of Dropbox for file storage is compliant with the Data Protection Policy.</p> <p><i>Clerk to arrange for documents to go on GPC website.</i></p>	<p>JE</p> <p>Clerk</p>
118.4	Proposal for developing a village-wide Traffic Calming Plan	
	<p>The Streets & Services Advisory Team approved the creation of a Traffic Calming Focus Group to be made up of GPC members, residents and other stakeholders. The Focus Group would support the development of a village-wide plan for addressing traffic and related concerns. JE to advertise the development of the group and calling for volunteers before the next GPC meeting.</p> <p>GPC also provided pre-approval to use £1,000 to £1,500 on the hiring of a consultant who can advise on the design and legal options for implementing a range of traffic calming measures. Further investigations of potential consultants and their remit to happen with the Traffic Calming Focus Group.</p>	JE

118.5	RCC Grass Cutting Policy	
	RCC has appointed a new Grounds Maintenance contract starting in 2024. The new contract would reduce the number of cuts of Greetham highway verges to 6x per year between March and September. GPC has the right to adopt the responsibilities for contracting grass cutting in exchange for a small contribution. Parish Councillors discussed the additional details they would require to make a decision on whether to consider adopting this responsibility. The Streets & Services Advisory Team are to gather information with RCC and reach out to other village parish councils who currently take responsibility for their grass cutting in advance of the next GPC meeting. A decision is required by end of October.	JE
118.6	Report on Quarry Liaison Group	
	JD reported that the first meeting of the Quarry Liaison Group was held on 22 nd June. At that meeting, MG mentioned only one permanent monitor to measure dust. However, GPC were promised approximately 3 dust monitors. The mobile crushers were also discussed, which is another contentious issue. A further meeting is to be held in 3 months.	
118.7	Annual Update on Healthwatch	
	AJ circulated a report to all Councillors prior to the meeting.	
119/23	Advisory Teams	
119.1	Significant Planning Application Team The team are awaiting an update from RCC on various issues. Awaiting S106 figures from the 30 new houses. The Developer is chasing for a response. <i>NB to follow up with Justin Johnson</i>	NB
119.2	Streets and Services Team The RCC Highways & Transport Working Group (HTWG) completed an initial assessment on a range of traffic concerns raised by GPC (ITCP-2022-32). These concerns included - 20mph limit enforced through Greetham - Speed cameras - Boundary between 30mph and 20mph in Church Lane - A speed limit of 50mph between Greetham and Cottesmore - The cycle path/footpath from Greetham to Stretton being constructed The HTWG recommended "no work required" for all concerns raised. The full notice is to be provided on the GPC website. Parish Council members discussed the responses and do not believe HTWG has provided adequate evidence for their decisions. A response is being developed along with our Ward Member. The cycle path/footpath from Greetham to Stretton is being considered as part of the Local Cycling and Walking Infrastructure Plan (LCWIP). GPC will work with its Ward Member to advocate for that path's creation as a part of RCC's development of LCWIP. GPC is continuing to investigate responses expected but not provided by the HTWG on - Reduction in HGV access - Zebra crossing at Northbrook Close (bus stop) - Zebra crossing at The Wheatsheaf (bus stop) - "Gates" at the entrances to either side of Greetham	
		JE/NB

<p>119.3</p> <p>119.4</p> <p>119.5</p>	<p>GPC discussed two resident requests for traffic calming measures - changes to speed bump outside Begy Gardens and Concealed Entrance sign for Bridge Lane. Both will be considered in the developing village-wide traffic calming plan.</p> <p>An Autumn village litter pick is to be planned for October. Dates to be arranged and communicated at the September GPC meeting.</p> <p>Environment Planning Team The Biodiversity Group are currently looking at the long-term plan to apply for funding and are moving into the next stage on development of the group. It is proposed that 3 separate groups be set up under the Biodiversity Group: Community, Events and Greetham in Bloom. Information will be provided at the Village Fete to raise awareness with residents and promote diversity throughout the village.</p> <p>The Forestry Officer has made a visit to look at the Great Lane hedges. They have made a proposal to formally cut the hedge line every 3 years, with the Biodiversity Group to bridge the gap in between.</p> <p>Burial Ground A burial ground meeting including volunteers was held to look at developing a Burial Ground Maintenance Plan. The Plan is to be reviewed at the September meeting. KE proposed that the unconsecrated land to the right of the driveway be consecrated, leaving 6 plots on unconsecrated land. This would free up the top end of the burial ground for biodiversity, until needed in the distant future. All voted in favour. <i>Clerk to contact Bishop to consecrate land.</i> <i>JE to provide a plan of planting for the September meeting.</i></p> <p>Community Centre The GCC Accounts for the year ended 30th April 2023 have been made available to GPC. JD went through the summary of income and expenditure. There has been an increase in CC events, but not so much income as hoped for due to catching up from the Covid shutdown period.</p> <p>A letter has been received from Alicia Kearns MP regarding Government funding available for defibrillators. Interest has been registered for a second defibrillator to be fitted to the outside wall of the Community Centre for gatherings.</p>	<p>Clerk JE</p>
<p>120/23</p>	<p>Correspondence and Communication</p>	
	<p>Flooding in Great Lane – drains blocked end of Great Lane. This was reported to Highways – JD to add to Fix my Street.</p> <p>Email from RCC on Grounds Maintenance Contract – Grass Cutting <i>Covered under Ref: 118.5</i></p> <p>Email from resident on Begy Gardens speed bump <i>Covered under Ref: 119.2</i></p>	<p>JD</p>

	<p>Email from resident with request for a concealed entrance sign on Bridge Lane <i>Covered under Ref: 119.2</i></p> <p>Letter from Post Office to advise that there have been no suitable opportunities to re-establish a service, but the option is being kept open.</p>	
121/23	Reports from outside bodies	
	<p>Police North Beat Report for June Greetham – Dog attack to livestock killing several lambs Greetham – A1 x 2 – Lorries parked overnight and trailer angle grinded and goods stolen.</p>	
122/23	Items for future Agenda	
	<p>Date for Autumn Litter Pick Planting Plan for Burial Ground</p>	
123/23	Next Meeting	
	Wednesday 13 th September at 7pm	

Meeting ended at 9.10pm

Issued on 13th July 2023