

GREETHAM PARISH COUNCIL ANNUAL MEETING/MONTHLY MEETING
Minutes of Meeting on 17th May 2024 held at the Community Centre

Members Present: Mrs Jane Denyer (Vice Chair), Mr. David Baker (DB), Ms. Janem Shelton (JS), Mrs Rebecca Chipperfield (RC), Ms. Lucy Hinch (LH), Mrs Jayne Isaac (Clerk)

8 members of the public attended

Ref	Item	Action
038/24	Welcome and Apologies for absence	
	Apologies were received and accepted from Ken Edward and Ann Jenkins.	
039/24	Election of Chair	
	NB read out a notice from Ken Edward in his absence thanking all fellow Councillors and Clerk for their support and work carried out during the year. JD Proposed K Edward to be re- elected as Chair, seconded by JS Vote carried unanimously <i>Chair to sign the Declaration of Acceptance of Office</i>	Chair
040/24	Election of Vice-Chair	
	DB proposed J Denyer, seconded by RC Vote carried unanimously	
041/24	Declarations of interest in items on the agenda	
	None	
042/24	Questions/Comments from members of the public	
	A member of the public questioned the proposal for the Burial Ground mentioned in the earlier Parish Meeting – to be covered on the Agenda under Correspondence.	
043/24	Approval of minutes	
	The following Minutes were accepted and signed as a true record – no corrections: PC Meeting held on 10 th April 2024. Proposed by DB, seconded by JD - Unanimous	
044/24	Matters arising	
	None	
045/24	Update on Co-option for Councillor Vacancy	
	The date on the Notice of Vacancy in the Office of Councillor has now passed. No request has been received to hold an election and the Parish Council can now co-opt to fill the vacancy. GPC have relatively recently been in this position and invited councillors and the public to put forward nominees. Therefore, GPC have decided to leave a period without replacing the retired councillor, in order to get more interest and choice before co-opting again. It is extremely important that any future co-option gives our council someone who can contribute heavily to our workload and help us to represent the entire village demographic.	
046/24	Regulatory Documents for 2024/25	

	<p>The following documents have been circulated to all prior to the meeting: Assets Register Risk Management Standing Orders and Financial Regulations</p> <p>All revisions and updates to the documents were approved at the PC Meeting held on 10th April.</p>	
047/24	Funeral Process and Burial Policies	
	The updated documents with rules for the pet area were approved at the PC Meeting held on 10 th April.	
048/24	PC Insurance	
	The renewal is due 1 st June 2024. This is a new 3 year policy at a fixed rate. Copies of the schedule have been circulated to all members.	
049/24	Membership with LRALC and NALC	
	It was approved to continue membership with LRALC and NALC. The use of both has been very beneficial over the last year.	
050/24	Allocation of Councillors onto Advisory Teams	
	<p>It was agreed by all to continue with the current allocations of members to each team, as follows:</p> <p>Significant Planning Applications KE to lead + DB and JD</p> <p>Streets and Services JD to lead + AJ & RC</p> <p>Environment Planning Team (to cover 10 yr Biodiversity Plan) DB to lead + JS & LH + any members of the public</p> <p>Rutland Quarry Forum will be led by David Baker Burial Ground – Chair KE and Clerk JI. Tree Champion – JS Community Centre Trustees – KE, JD</p>	
051/24	Election of Councillors working on external bodies and members of public	
	<p>The Chair proposed the following: Defib. Warden – Sandy Begy <i>is happy to continue</i> Neighbourhood Watch Rep/Safer Villages Rep – <i>Graham McKee is happy to continue.</i> It was suggested to ask GM for a monthly report. Bank Signatory – KE, JD and DB</p>	
052/24	Election of Councillors to Community Centre Committee	
	Ken Edward and Jane Denyer to continue as Trustees on the Community Centre Committee. There is a vacancy for a third member to join the GCC Committee – JD & JS to discuss outside the meeting.	JD/JS
053/24	Election of Tree Champion/Warden	
	JD proposed J. Shelton, seconded by DB – unanimous	

054/24	Appointment of Internal Auditor for 2024/25	
	<p>There was agreement that the LRALC be used to be reappoint an auditor for 2024-25.</p> <p>It was noted that for the year ending 31st March 2024 a newly appointed auditor through LRALC had been assigned. GPC are currently awaiting the audit report - Following receipt of the auditor's report, the AGAR end of year accounting statements will be presented to the June meeting for approval.</p>	Clerk
055/24	Finance (Monthly)	
055.1	<p>Monthly budget/finance report, and bank reconciliation</p> <p>The bank reconciliation and updated budget at 30th April 2024 was noted and approved.</p> <p>The Chair approved the April and May finances and confirmed the bank reconciliation has been checked and agreed.</p>	
055.2	<p>Approval of Invoices for payment</p> <p>Invoice – Paid on 11th April</p> <p>Amazon – A4 paper - £24.19 (incl. VAT)</p>	
055.3	<p>Invoices to be approved and paid in May</p> <p>J Isaac – Clerk Wages for May – £387.50</p> <p>AJ Computing – Website on new platform - £357.60 (incl. VAT)</p> <p>Gallagher – PC Insurance 1.6.24 – 31.5.25 - £703.81</p> <p>Proposed by DB, seconded by JS – unanimous</p>	
055.4	<p>Approval of orders to be placed</p> <p>JRB Enterprises – 5 x Dog Poo Bags (4000) approx. £165.00</p> <p>Proposed by LH, seconded by DB – unanimous</p>	
055.5	<p>Income Received</p> <p>Precept 2024/25 - £20,500.00 (received 8th April)</p> <p>HMRC VAT Rebate - £1584.37 (received 10th April)</p> <p>Purchase of half Burial Plot - £325.00 (received 18th April)</p> <p>CIL Payment - £37.62 (received 22nd April)</p>	
056/24	PLANNING	
056.1	<p>Greetham Quarry Extension and MGL Issues</p> <p>The dust monitoring graph received from Ricardo Consultancy was brought up on the screen and DB explained the pattern. It shows that since MG starting excavating and crushing started, there was a marked increase in dust. If the trend continues next week, DB sought authority from members to take this up with Environmental Health and arrange a meeting.</p> <p>There was unanimous approval.</p>	
056.3	<p>Planning Application: 2024/0469/ADV1. Internally illuminated fascia signage on the front elevation of building in RAL1023 (Traffic Yellow), RAL9001 (Cream), RAL3013 (Tomato Red) and RAL2009 (Traffic Orange). 2. Fixed fabric canopy above front entrance. 3. Menu board to the left of the front entrance. 4. On east elevation: one roundel sign and one “Brightside” sign installed on the gables. Both non</p>	DB

	<p>illuminated, in RAL1023 (Traffic Yellow), RAL 90001 (Cream), RAL3013 (Tomato Red) and RAL2009 (Traffic Orange).</p> <p>Development Land at Former Ram Jam Site, Great North Road, Greetham.</p> <p>GPC have no objections.</p> <p><i>Clerk to enter on RCC Planning Portal</i></p>	Clerk
056.4	Decision Notice	
	<p>Application No: 2024/0253/FUL</p> <p>Section 73 Application to remove condition 53 (Soil handling and movement between October – March) of Planning application 2020/0297/MIN – North Western extension to Greetham Quarry.</p> <p>RCC have refused planning permission</p> <p>DB explained that the conditions still stand and expressed thanks to all those who put in objections to this application.</p> <p>This is on the Agenda for discussion next week at the Quarry Liaison Meeting.</p> <p><i>To be reported back at the June Meeting.</i></p>	DB
057/24	AGENDA ITEMS	
	<p>Lack of Street lighting at Five Counties Park, Greetham</p> <p>RC gave a background on the lack of street lighting on Greetham Inn Lane which is an adopted road. It is a safety hazard for the children living at Five Counties, and if lighting was installed it would also deter people from parking on the roadside and dropping litter.</p> <p>There was unanimous agreement to take this issue to RCC Highways.</p> <p>It was also noted that a bus stop is needed on Greetham Inn Lane, and it was agreed to put this as an agenda item at the June meeting.</p>	<p>JD/RC</p> <p>Clerk</p>
058/24	Advisory Teams	
058.1	<p>Significant Planning Application Team</p> <p><i>Already covered</i></p>	
058.2	<p>Streets and Services Team</p> <p>JD reported on a meeting held with NB on the issues with Highways, enabling the set-up of North Rutland Highways Focus Group. This enables neighbouring parishes to work in collaboration on the issues with Highways. The first meeting has been held and a combined spreadsheet has been set up for NB to take to Highways.</p> <p>GPC are in liaison with a Councillor at Stretton PC to work on a footpath/cycleway between Greetham and Stretton with the available funding.</p>	JD
058.3	<p>Environment Planning Team</p> <p>DB reported that the Biodiversity Team are looking to develop the project with landowners.</p> <p>The group has been directed to a nature recovery project called the Allerton Project which is looking at sustainable agriculture. LH has attended a course on the project, but it was felt that it would be more beneficial to approach landowners direct, and it was noted that there is a lot of funding available to help. There will be a grant available over the summer for the environmental planning team to apply for.</p> <p>It was agreed for JD to contact High 5 to obtain more information on the application deadline.</p>	JD/DB

058.4	<p>Burial Ground Correspondence from Greetham Goes Wild has been received with a suggested proposal to set aside a third of the Burial Ground to become a wildflower meadow. (See Ref: 059/4) It was agreed to circulate the proposal to all interested parties for comment and to be put on the June agenda for discussion.</p>	Clerk
058.5	<p>Community Centre The biggest issue for GCC is the replacement of the flat roof . GCC are looking to raise the money through grants and income from events.</p>	
059/24	Correspondence and Communication	
059.1	Letter from Greetham Goes Wild with a suggested proposal to set aside a third of the Burial Ground to become a wildflower meadow.	Clerk
059.2	Letter from Citizens Advice Rutland regarding a possible donation to support the work the charity. <i>Agreed to carry forward to June Meeting.</i>	
059.3	Response from the Chief Executive at RCC to GPC letter of 7 th March on Greetham Quarry Extension/MGL issues. GPC reply to Chief Executive at RCC dated 29 th April. <i>Clerk to chase reply</i>	Clerk
059.4	Greetham Community Fridge Greetham has to date run 2 sessions of the Community Fridge. This is being held on alternate Saturdays at Greetham Church 10 to 11.30 am. The purpose is to reduce food waste that would have otherwise been put in landfill. The first session prevented 96kg of food from landing up in landfill. The next session will be held on Saturday 25 th May.	
059.5	Letter from Community Centre regarding new roof and support letter from Parish Council.	
060/24	Reports from outside bodies	
	Rutland North Beat Crime Report – April 2023 One incident in Greetham – 300 litres of diesel stolen from road side snack van. Leicestershire Police Rutland Newsletter	
061/24	Next Meeting	
	After discussion the meeting scheduled for Wednesday 12 th June was changed to Monday 17th June at 7pm. Schedule for the rest of 2024: 10 th July 2024, no August meeting, 11 th September, 9 th October, 13 th November.	

Meeting ended at 7.55pm

Issued on 20th May 2024