

GREETHAM PARISH COUNCIL

To: Cllrs Gavin Swain (Chair), Adam Brierley-Lewis, Barbara Clarke, Jane Denyer, James Farrell, Lucy Hinch,
LeRoy Sheppard

You are hereby summoned to attend the ANNUAL PARISH COUNCIL MEETING to be held on Wednesday 13 May 2026 at 19:00 in the Greetham Community Centre, Great Lane, Greetham

The public and media are cordially invited to attend this meeting

The business to be dealt with at the Meeting is listed below

Theresa Stokes-Watson
Clerk to Greetham Parish Council
08.05.2026

Supporting documents for this meeting can be found on the website: <https://greethamparishcouncil.gov.uk/agendas>. If you require them in another format please contact the Clerk – Email: greethampc@gmail.com

A G E N D A

- 1) **Election of Chairman and Signing of Acceptance of Office**
- 2) **Election of Vice-Chairman and Signing of Acceptance of Office**
- 3) **Confirmation of Councillors forming Greetham Parish Council**
- 4) **Update on Co-option for Councillor Vacancy**
- 5) **Apologies for Absence:** To receive any apologies and reasons given
- 6) **Declarations of Interest and Dispensations:** To receive declarations of interest from councillors on items on the agenda; To receive written requests for dispensations for disclosable pecuniary interests (if any) and to grant any requests for dispensation as appropriate in accordance with the requirements of the Localism Act 2011.

THE MEETING WILL BE SUSPENDED TO CONDUCT THE PUBLIC FORUM

Public Forum: Members of the public may ask questions or make short statements on items relating to the Agenda, below or request topics for future meetings.

CLOSURE OF PUBLIC FORUM AND COMMENCEMENT OF PARISH COUNCIL MEETING

- 7) **Minutes:** To approve the Minutes of the Parish Council meeting held on 8 April 2026
- 8) **Actions Arising** from the Minutes of 8 April 2026
- 9) To consider and approve **Regulatory Documents** for 2026/27 as follows:-
 - i) Standing Orders (previously reviewed 04.07.2024. NB: to be reviewed to comply with 2025 version – date to be decided)
 - ii) Financial Regulations (previously approved 04.09.2024)
 - iii) Asset Register (see attached for approval)
 - iv) Reserves Policy (last adopted 08.06.2022)
 - v) Equality and Diversity Policy (adopted 14.05.2025)
- 10) To consider and approve **Other Policies or Procedures** with arrangements for review in 2026/27 (dates to be decided)
 - i) Code of Conduct (last approved 12.04.2023)
 - ii) Complaints Procedure (last adopted 12.07.2023)
 - iii) Data Protection Policy (last adopted 12.07.2023)
 - iv) Equality and Diversity Policy (last approved 14.05.2025)
 - v) General Privacy Notice (no date)
 - vi) Risk Assessment (last reviewed 14.05.2025)
 - vii) Safeguarding Policy (last adopted 12.02.2025)

11) General Power of Competence Eligibility

To note that the Parish Council does not meet the eligibility criteria for the General Power of Competence.

12) Membership of Outside Organisations

To review Council's membership of outside organisations including:-

- i) LRALC and NALC (no specific named individual required)
- ii) Neighbourhood Watch – new email address will be linked to Neighbourhood Watch correspondence
- iii) Community Centre Committee – 2 parish councillors members (currently JD and JF)
- iv) Rutland High 5

13) Advisory Teams 2026/27

To consider and approve appointments to Advisory Teams for 2026/27 (see attached).

14) Wardens/Representatives

To appoint representatives as follows:-

- i) Defibrillator Warden (currently Cllrs Swain and Sheppard)
- ii) Tree Warden (previously Mrs J Shelton and Cllr L Hinch)
- iii) Communications

15) Burial Ground

- 1) To consider and approve:-
 - i) Information Guide (Document 1)
 - ii) Interment Charges for 2026/27 (Document 2) – to be reviewed by September 2026.
 - iii) Rules and Regulations in Respect of the Control of and Maintenance of Greetham Burial Ground (Document 3)
 - iv) Instructions to Funeral Directors Operating with the Burial Ground (Document 4)
 - v) Funeral Process at Greetham Parish Council Burial Ground (Document 5)
 - vi) Pet Area at the Greetham Parish Council Burial Ground (Document 6)
- 2) To consider and approve the numbering of a further 16 plots for graves numbered 245 to 260 in view of only 7 plots currently being unallocated/not numbered in the Burial Ground. See attached Burial Plan with proposed plots 245 to 260 in red type.
- 3) To consider and approve the Burial Plan attached.
- 4) To consider and approve the Burial Ground Record Book (available on Dropbox only due to GDPR/Data Protection).
- 5) To appoint a Burial Ground representative to liaise with the Clerk regarding allocation of plots, grave marking and attendance with grave digger.
- 6) To consider a permanent contract for maintenance of the Burial Ground.

16) Insurance 2026/27

To note that the existing three-year Contract with Hiscox Insurance Company Limited expires on 31.05.2027. Consideration of quotes will be required during budget-setting process for 2027/28.

17) To review and approve Bank signatories for 2026/27

18) To consider and approve the Appointment of an Internal Auditor for 2026/27

19) FINANCE:

- i) To approve and sign the Bank Reconciliation as at 30.04.2026
- ii) To approve and sign the General Ledger/Updated Budget 01.04.2026 to 30.04.2026.
- iii) *To note:-*

Invoices Already Paid:

Date	Supplier	Amount	Subject
20.04.2026	Lloyds Bank	£4.25	Charges for April 2026
31.03.2026	HMRC	£341.93	Income Tax and NI liability for the previous Clerk for the 3 months ending 31.03.2026 (includes late payment fee £1.06)

- iv) *To consider and approve:-*

Invoices To Pay:

Date	Supplier	Amount	Subject
09.04.2026	Mr Mow It All	£200.00	Inv No: 020420278 Grass maintenance on the Village Green for the 2026 Season
09.04.2026	Mr Mow It All	£200.00	Inv No: 020420279 – Grass maintenance on Greetham Community Centre Play Park Area
01.04.2026	LRALC	£417.46	Membership for 2026/27 (if approved) – see Agenda Item 19) 3.
30.04.2026	Clerk (TSW)	£337.00	April 2026 Wages
31.05.2026	Clerk (TSW)	£337.00	May 2026 Wages
30.04.2026	Previous Clerk (JI)	£31.20	Meeting with Jane Denyer
04.05.2026	Hiscox Insurance Co Ltd	£758.86	Community Insurance from 01.06.2026 to 31.05.2027
05.05.2026	Greetham Goes Wild	£100	Contribution for two speakers during Winter 2026 re: biodiversity

- v) ***Orders to be Approved:-***

Removal of Trees at Burial Ground – To receive two further quotations if available?
Glasdon UK Ltd – Retriever City Bags (8 packs of 250 dog poo bags) 190/4131 @ £43.89 Net

- vi) ***To note Orders Previously Approved:-***

Greetham Goes Wild – Bat and Bird Boxes - £1,051.64 (see minute number: 023/26.3) discounted to £1,029.17.

- vii) ***To note Income:-***

07.04.2026 – Rutland County Council Precept 2026/27 Remittance - £19,000

- viii) ***Community Infrastructure Levy (CIL) Annual Financial Report 2025/26:***

To approve the CIL annual financial report 2025/26 for submission to Rutland County Council by 01.06.2026.

20) AGENDA ITEMS: To consider/action the following items of correspondence:-

1. **Village Brook** - Barbara Clarke – email 02.04.2026/report 06.05.2026
2. **Speeding in Greetham** (1) report back from NB re: Cllr Wise’s investigations re: 20mph enforcement, Portal, satellite speed survey report
(2) to decide an action plan on how to address this complex and important subject, outlining the Parish Council’s viewpoint, for submission and consideration by RCC.

- (3) **Speeding - Bridge Lane/Main Street** – See attached Summary of Residents’ Requests re: Speeding / Retaining 20mph -v- Increasing Speed Limit to 30mph
3. 01.04.2026 – **LRALC – Renewal of Membership** – Council’s approval for Clerk to complete membership form
 4. Email from Resident – **Ducklings on Great Lane** – 12.04.26 – request for PC to finance drain covers/mesh inserts, followed up by email dated 28.04.2026
 5. 14.04.2026 and 21.04.2026 – E-mail from Resident – **Footpath repairs and issues with North Brook** and response from the PROW officer, RCC, 24.04.2026
 6. 09.04.2026 – **High Sheriff** – Letter re: nominations for High Sheriff Award, invite to events, share with community groups, etc
 7. 05.05.2026 – Email from resident re: **reinstatement of Village Website/annual village calendar**
 8. 05.05.2026 – **Letter of Concern** – being investigated by Chairman.

21) PLANNING: To consider and comment on the following planning applications:-

- 1) **09.04.2026 – PLANNING App No: 2026/0361/MAF - PROPOSAL:** Construction of 25 no. hotel lodges and 57 no. holiday lodges for occupation on a non-continuous basis, additional staff accommodation, security hut, replacement maintenance building. Replace golf driving range with extension to the existing leisure facilities to include the provision of a new restaurant, events space bar/lounge and courtyard gardens, additional spa and wellness facilities (including an expanded swimming pool, sauna, therapy & treatment rooms), studios spaces and padel courts. Alterations to hard and soft landscaping including remodelling environmental screening of A1 boundary and other ground re-contouring, alterations to lakes, water features and wood land. Changes to internal circulation routes and provision of additional car parking.
Woolfox Golf And Country Club Hardwick Farm Lane Empingham Rutland PE9 4AQ
Comment deadline extended to 20.05.2026
- 2) **14.04.2026 – PLANNING App No: 2026/0433/CAT - PROPOSAL: T1 -** Fell 1 No. Ash Tree. T2 - Fell 1 No. Tall ivy-covered Birch Tree. **Duckling Cottage 10 Pond Lane Greetham Rutland LE15 7NW**
Comment deadline: 6 May 2026
- 3) **21.04.2026 – PLANNING App No: 2026/0479/FUL - PROPOSAL:** Removal of single skin attached outhouse. Insert new patio door set. New pitched roof to front porch. Smooth render finish to all elevation Window and door re colour to Sage green. Smooth render finish to existing out house and front and side garage elevations. Hew fencing to boundaries and rebuild / repair existing stone walling
3 Wheatsheaf Lane Greetham Rutland LE15 7NS
Comment deadline: 13 May 2026
- 4) **22.04.2026 - Planning Application: 2026/0318/FUL - PROPOSAL:** Retrospective Detached Garage **10 Oakham Road, Greetham, Rutland, LE15 7NN**
Following consideration by the Parish Council on 8 April 2026, dimensions regarding the roof height and any appendages to the proposed garage have been received and forwarded to all parish councillors.
Comment deadline: 11 May 2026 (no further extension granted)
Comments submitted 05.05.2026 – NO OBJECTIONS
- 5) **19.01.2026 – Planning Application: 2026/0045/FUL – PROPOSAL:** First floor extension **3A Great Lane Greetham Rutland LE15 7NG**
Comment deadline: 9 February 2026
Further plan showing dimensions received and sent to all Parish Councillors 06.05.2026

- 6) **07.05.2026 – Planning Application: 2026/0527/FUL – PROPOSAL:** Extension to parking/service area to existing vehicle recovery depot
Ram Jam Services Great North Road Greetham Rutland
Comment deadline: 29 May 2026

To note the following Decision Notices:-

1) 2026/0159/LBA - 33 Main Street Greetham Rutland LE15 7NJ

Installation of 12 no. black Aiko solar panels on South and West elevations.

RCC: GRANT LISTED BUILDING CONSENT subject to two conditions.

2) 2025/0831/FUL - Greetham Valley Golf Club Wood Lane Greetham Rutland LE15 7SN

Extension of Clubhouse and associated alterations to provide an indoor swimming pool and spa; associated remodelling of 10th tee incorporating gabion retaining wall; erection of pergola over terrace; creation of covered open walkway; and erection of 3 padel courts with fencing, canopy and floodlighting on site of existing bowling green.

RCC: GRANT PERMISSION SUBJECT TO 8 CONDITIONS

22) CORRESPONDENCE RECEIVED to note (in addition to correspondence received under Agenda Item 20) above):-

1. Mick George emails:-

- i) 08.04.2026 – Dust monitoring figures 01.04.26 to 07.04.26 North/South, CC, Tallington and Leics University
 - ii) 10.04.2026 - Liaison Meeting 1.5.26 (Postponed to 14.05.2026)
 - iii) 15.04.2026 – Dust monitoring figures 08.04.26 to 15.04.26 North/South, CC, Tallington and Leics University
 - iv) 23.04.2026 - Dust monitoring figures 15.04.26 to 21.04.2026 North/South, CC, Tallington and Leics University
 - v) 23.04.2026 - (following D Baker’s query) re: dust at Greetham Quarry
 - vi) 06.05.2026 – Dust monitoring figures 22.04.26 to month end North/South, CC, Tallington and Leics University
2. 25.04.2026 - RCC Living Well Event (poster on Noticeboard, 12.04.26)
 3. RCC Community Small Grants – Application Window 04.05.26 to 22.05.26 (poster on Noticeboard, 12.04.26)
 4. 23.04.2026 – Leics Police Neighbourhood Alert – Confidence Survey
 5. 23.04.2026 and 27.04.2026 – Leics Police Speeding Statistics for February 2026 and March 2026
 6. 07.05.2026 – RCC Communications – Press Release re: £1.6M investment for Rutland Memorial Hospital

23) ADVISORY TEAMS: to receive reports/updates from nominated representatives as follows:-

- a. **Environmental Planning**
- b. **Burial Ground** - Burial to take place 13.05.2026
- c. **Streets and Services**
- d. **Significant Planning Application Team**
- e. **Community Centre** - to receive an update from the Parish Council’s appointed representative in 2025/26 - JF.

24) Items for Future Agenda(s)

25) Dates of Meetings for 2026/27

All meetings to be held at the Community Centre, Great Lane, Greetham at 7pm on:-

10 June 2026, 8 July 2026, 9 September 2026, 14 October 2026, 11 November 2026, 13 January 2027, 10 February 2027, 10 March 2027, 14 April 2027, 12 May 2027 – Annual Parish Council Meeting

Greetham Parish Council – Agenda 13 May 2026