Minutes of the Greetham Parish Council Meeting
held on 10 June 2026 at 7pm in the Greetham Community Centre

Members Present: Mr Gavin Swain (GS) – Chair, Mr Adam Brierley-Lewis (AB-L), Mrs Barbara Clarke (BC), Mr James Farrell (JF), Miss Lucy Hinch (LH)
Clerk: Mrs Theresa Stokes-Watson (TSW)

3 members of the public attended part of the meeting.

MINUTE NO:	ITEM	ACTION
2026/06/1	**ELECTION OF VICE-CHARMAN AND SIGNING OF ACCEPTANCE OF OFFICE** Brought forward from the Annual Council Meeting (13.05.2026). No nominations for Vice-Chairman were received however, the Chairman requested this be included in the July Agenda as a Councillor may be interested in being appointed to the position.	Clerk
2026/06/2	**APOLOGIES FOR ABSENCE:** Cllr Denyer and Cllr Sheppard. These apologies were accepted.	
2026/06/3	**DECLARATIONS OF INTEREST AND DISPENSATIONS** No declarations of interest or requests for dispensations were received.	
	PUBLIC FORUM The meeting was suspended for 15 minutes to allow members of the public to submit questions or comments on items on the Agenda or to request topics for future meetings.	
	1. **Fibre Broadband** connectivity at the East of the village was particularly poor. Open Reach had been contacted by the resident without success and Gigaclear was not an option. The resident undertook to provide a brief history of correspondence with Open Reach to the Parish Council Clerk who would then write to Open Reach.	Resident / Clerk
	2. **Minutes** the omission of the full version of the Annual Parish Council (13.05.2026) minutes in the Community Newsletter was raised which, due to the volume of business conducted at the Annual Meeting and the Community Newsletter's tight publication deadlines, had not been feasible. Liaison with the Editor with a view to granting more lenient deadlines was suggested.	Clerk
	7.21pm - CLOSURE OF PUBLIC FORUM AND COMMENCEMENT OF PARISH COUNCIL MEETING	
2026/06/4	**MINUTES** PROPOSED by Cllr Farrell, SECONDED by Cllr Brierley-Lewis and **RESOLVED:** that the minutes of the Annual Parish Council and Monthly Meeting held on 13 May 2026 be approved and signed. The Chairman signed the Minutes.	
2026/06/5	**CO-OPTION OF PARISH COUNCILLOR** The letter from the Returning Officer (22.05.2026) inviting the Parish Council to co-opt an individual to the vacant seat was NOTED. No individuals had to date come forward to fill the vacancy.	
2026/06/6	**BURIAL GROUND REPRESENTATIVE** **RESOLVED:** that Cllr L Hinch be appointed as the Parish Council's representative to Greetham Burial Ground for 2026/27.	

2026/06/7 **FINANCE**

RESOLVED:-

1. That the Bank reconciliation as at 31 May 2026 be approved and signed.
2. That the General Ledger/Updated Budget as at 31 May 2026 be approved and signed.
3. That the correction to the budget line for dog poo bags be moved from the "Admin, Insurance, Website and Bank Charges" budget line to the "Grounds Maintenance, Dog Poo Bags and Defibrillator Maintenance" budget line, be approved.

4. **NOTED:** Invoices Already Paid

Date	Supplier	Amount	Subject
19.05.2026	Lloyds Bank	£4.25	Bank Charges

5. That the following invoices be **APPROVED** for payment:

Date	Supplier	Amount	Subject
20.05.2026	Parish Online	£470.40	Workplace and Website Service 20.05.2026 to 20.05.2027
22.05.2026	Glasdon UK Ltd	£67.67	Dog Poo Bags
23.05.2026	Parish Council Websites	£36.00	.gov.uk domain 22.06.2026 to 22.06.2027
01.06.2026	Mr Mow It All	£200.00	Grass maintenance, Community Centre Play Area
31.05.2026	Clerk	TBC	Burial Ground – Administration by the Clerk, April and May 2026 (16 hours)
30.06.2026	Clerk	£337.00	Salary – June 2026

Clerk to arrange payment

6. That the **Income** received be **NOTED:**

   Burial Ground - Sale of Plots

   £1,000.00 (burial - double depth plot) on 08.05.2026 plus £300.00 (balance of 2 x single plots) on 15.05.2026 = £1,300.00

   £325 (double – ashes plot) on 26.05.2026

7. **Orders/Quotations:**

   RESOLVED:-

   i) That up to £150.00 from the Donations Budget be approved as the Parish Council's sponsorship of a barrel for the Bands and Beer Event, 12.09.2026, in accordance with S145 LGA 1972. During consideration, it was noted that sponsorship of a barrel of cider would be more inclusive for all genders as opposed to a barrel of beer. The Chairman undertook to liaise with the event organisers.

   Chair

   ii) Quotations for the maintenance of the vegetation and grass in the Burial Ground.

   RESOLVED: to exclude the public and press in accordance with Section 1(2) of the Public Bodies Admission to Meetings Act 1960 because of the confidential nature of the business to be transacted.

	The Council expressed its appreciation for the valuable contributions made by volunteers across the village, particularly in the Burial Ground and other Parish Council-owned and managed areas, including the village green. It was agreed that all volunteers working on Parish Council managed areas must complete and sign an appropriate document to ensure compliance with insurance, health and safety, and risk management requirements. This approach is already standard practice in several other parish councils. The importance of clearly communicating this requirement to residents and volunteers was emphasised. The Council considered three proposals as listed in the two quotations received and following detailed consideration all were in favour of pursuing a contractor to undertake the maintenance of vegetation and grass cutting within the Burial Ground. **RESOLVED** 1. To appoint a contractor to undertake maintenance work to cut back specified overgrown hedges and weeds, based on the two quotations received. 2. To appoint a contractor for future grass cutting and maintenance around gravestones, to ensure appropriate oversight, continuity, and formal management arrangements, and in response to a recent public concern. **3.** That prior to formally awarding the contract, members of the Burial Ground team would meet with local volunteers currently cutting the grass to explain the Council's decisions and discuss opportunities for continued voluntary support on work outside the contracted scope. Publication of these Minutes and formal contract offer would be delayed for this to take place. Following further discussion relating to the awarding of the Contract, the quotation from Mr Richard Gregg, dated 8 June 2026, for grass cutting and vegetation management within the Burial Ground was, by a majority vote in favour, **APPROVED.**	Clerk
	Closure of Exempt Business and Re-Admittance of Public and Press. iii) That a green waste permit at £73.00 for 2026/27 for the Burial Ground be approved.	Clerk
2026/06/8	**GOVERNANCE** The Council considered various Governance documents as presented by the Clerk/RFO. **RESOLVED**:- 1) That the Annual Internal Auditor's Report 2025/26 be received. 2) That the recommendations and matters arising from the Internal Auditor's narrative report be noted and that a programme for addressing the outstanding recommendations from the 2024/25 financial year and 2025/26 be brought to the July meeting for consideration and approval. 3) That the Annual Governance Statement 2025/26 be approved and signed. 4) That the Accounting Statements 2025/26 be approved and signed. 5) That the dates for the period for the Exercise of Public Rights (15.06.2026 to 24.07.2026) be approved. 6) That the Certificate of Exemption be approved and signed.	Clerk – submit to External Auditor Clerk to publish on website and noticeboard

	7) That the revised Standing Orders (as per the NALC 2025 Model) as presented to the meeting be received, approved and published. 8) That the revised Financial Regulations as presented to the meeting be approved and published. 9) That the Programme for Review of Policies and Procedures during 2026/27 as presented to the meeting be approved. The Chairman thanked the Clerk/RFO for the significant amount of work and understanding regarding the preparation of the Annual Internal Audit, the Annual Governance Accountability Returns 2025/26 and other Governance documents since her recent appointment. At 20:59, it was **RESOLVED** to waive Standing Order 3)x) and to extend the meeting until all items of business had been considered.	Clerk Clerk Clerk
2026/06/9	**PLANNING:** 1) The Council considered an email received from Hereward Homes, 15.05.2026 regarding planning application number **2026/0154/MAO** and noted its contents. However, it was decided to acknowledge receipt without comment owing to the planning application and revised plans which had just been submitted and would be considered at the July meeting. 2) **2026/0602/FUL PROPOSAL:** Construction of 1 no. dwelling and detached garage with new access driveway to the rear of the existing property. Alterations to the existing dwelling and the addition of a new detached garage. **LOCATION: 8 Oakham Road Greetham Rutland LE15 7NN** **Comment Deadline: 13 June 2026** **RESOLVED:** support – no objections 3) **2026/0631/FUL PROPOSAL:** Creation of First Floor Manager's/Caretaker's residential accommodation for existing glamping site, within existing residential outbuilding; along with minor external alterations. **LOCATION: Brook Farm Wood Lane Greetham Rutland LE15 7SN** **Comment Deadline: 19 June 2026** **RESOLVED:** support – no objections **DECISION NOTICES:** The following **Decision Notices** issued by Rutland County Council were **NOTED:-** **1)** PROPOSAL: First floor extension **LOCATION: 3A Great Lane Greetham Rutland LE15 7NG** DECISION: Grant planning permission in accordance with the application and plans submitted subject to four conditions 2) PROPOSAL: T1 - Fell 1 No. Ash Tree. T2 - Fell 1 No. Tall ivy-covered Birch Tree. **LOCATION: Duckling Cottage 10 Pond Lane Greetham Rutland LE15 7NW** DECISION: Rutland County Council District Council has decided not to exercise its powers to make a provisional Tree Preservation Order in this instance. 3) REFERENCE: 2025/0899/DIS PROPOSAL: Discharge of condition(s) 7 (Noise Construction Management Plan), 9 (Soil Storage and Acoustic Fencing), 13,15,16 & 17 (Dust Management	Clerk Clerk – RCC website Clerk – RCC website

	Plan),18 & 24 (Wheel Wash Details), 21 (KD.CRSY.1.D.002 Lighting and CCTV), 31 (Environmental Management Plan), 33 (Biodiversity Enhancement Plan), 34 (Environmental Management Plan - Biodiversity), 35 (Written Scheme of Investigation), 39 (Scheme of Soil Movement) & 61 (Local Liaison Group) in relation to 2022/0647/MAF - Development of a limestone quarry together with its progressive restoration at Land North of Stretton Road, Greetham **LOCATION: Land North Of Stretton Road Greetham Rutland** APPROVAL OF DETAILS REQUIRED BY CONDITION PLANNING PERMISSION REF: 2022/0647/MAF Article 27 of the Town & Country Planning (Development Management Procedure) Order 201	
2026/06/10	**AGENDA ITEMS:** i) **Speeding in Greetham** – it was noted that the Ward Councillor was arranging a meeting between himself, the Head of Highways and parish representatives to review issues regarding speeding traffic within Greetham as a whole. The Chairman requested that both he and Cllr Sheppard be included in the meeting. The Portfolio Holder, Oliver Hemsley, was also aware and was developing an action plan following his investigation and review of the issues regarding the 20mph enforcement and village wide speed-related issues.	Chair / LS Clerk to email NB
	ii) **Trees/Grass Verges on Great Lane** – the resident's emails (18.05.2026 to 23.05.2026) and responses from Rutland County Council's (RCC) Street Scene Officer were noted. Voluntary works to RCC-owned land/property was discouraged due to potential issues relating to criminal damage and the possibility of individuals being liable to prosecution as had been indicated by RCC's Forestry Officer in his email 10.06.2026. Issues and concerns regarding RCC-owned property should be raised via Fix My Street, not via the Parish Council. Referring to the verges, it was unanimously:- **RESOLVED** to include the verges in Rutland County Council's rural schedule meaning they would receive x2 1m cuts and x1 full cut during the growing season.	Clerk – email RCC
	iii) **Trees opposite Church** – the emails from a resident (25.06.2026 and 01.06.2026) regarding the height and density of trees planted by a parishioner outside 28 Church Lane were considered. As this was not parish council-owned land, the resident had been encouraged and undertook to report the issue on "Fix My Street" in the first instance. Ownership of the land to be clarified.	
	iv) **Memorial Bench** – the Council considered the email from a resident (29.05.2026) regarding a bench for his late parents. The details of its location and installation were being investigated with the Community Centre and would be followed up by the Lead Representative, Cllr Sheppard, in due course.	LS
	v) **Allocations (Lettings) Policy** - the email from Rutland County Council Housing (01.06.2026) was received. The online survey was noted and the Chairman undertook to read the Policy and submit a response.	Chair

	vi) **Call for Sites** – the email from Rutland County Council Local Plan (01.06.2026) was considered however, in view of the planning applications for the proposed 80 houses on Stretton Road currently being considered, it was decided not to submit any further sites at this stage. It was noted that the Greetham Neighbourhood Plan may need updating next year. vii) **Burial Ground – Grass Cutting and Water Tap Repair** – the volunteers' ongoing works in the Burial Ground was noted and the Parish Council expressed its thanks to all involved in maintaining the site. Cllr Clarke gave an update following her and Cllr Denyer's positive meeting with one of the volunteers when matters discussed included the cutting back of the entrance hedge, holly hedge/tree line, getting more light onto the car park where moss was present and roping off the wildflower area at the top maintained by Greetham Goes Wild on behalf of the Parish Council. viii) **Letter of Concern** (05.05.2026) – the Chairman had investigated in line with the Complaints Policy and a letter of response provided. The matter was now concluded.	Clerk / LH
2026/06/11	**CORRESPONDENCE RECEIVED:** The correspondence listed below was received and noted together with the items listed at Minute No: 2026/06/10 above:- i) 15.05.2026 – Email – Mick George dust monitoring figures – 08.05.2026 to 14.05.2026 ii) 27.05.2026 – Email – Mick George dust monitoring figures – 15.05.2026 to 21.05.2026 iii) 01.06.2026 – Email – Mick George dust monitoring figures – 22.05.2026 to 31.05.2026 iv) 01.06.2026 – Mick George – Greetham Quarry Liaison Group Draft Minutes of Meeting held on 14.05.2026. The Chairman indicated the only concern is that monitoring levels will be reduced and that the dust monitor closest to the Community Centre will be located to a more appropriate location due to direction of wind. All legal requirements have been met and safety levels maintained. Membership of the Group has been amended to ensure relevant representatives only attend. v) 26.05.2026 – Email – Gallagher insurance – acknowledgement of insurance payment and confirmation of Insurance Policy renewal for 2026/27. The new Certificate and documents will be placed on the Parish Council's website. vi) 29.05.2026 – email from Monitoring Officer re: removal of requirement to publish councillors' home addresses on register of interest forms unless explicitly requested (Section 65 of the English Devolution and Community Empowerment Act 2026 ("2026 Act")). RCC has removed councillors' private addresses from the already published documents on its website. vii) 01.06.2026 - Rutland's Experts by Experience Participation Group – Poster displayed on Parish noticeboard. viii) 01.06.2026 – Email from Lord Lieutenant – Raise the Flag for Armed Forces Day – Poster displayed on parish noticeboard, Greetham In Rutland Facebook page and website. ix) 03.06.2026 – Know More, Live Well Drop In Event – Greetham Community Centre – 18.06.2026 – Poster displayed on Parish Noticeboard and Parish Council website.	

	x) 03.06.2026 – Email from resident regarding overhanging branches on Main Street, Greetham – referred to Fix My Street website x 3 times by different individuals. It was suggested that monitoring of Fix My Street reports could be developed within the Lead Representatives role for Streets and Services.	LS
2026/06/12	**REPORTS FROM OUTSIDE ORGANISATIONS/ADVISORY TEAMS:** Reports from nominated representatives were received as follows:- **Community Centre** – Cllr Farrell to attend meeting on 01.07.2026, financial reports already circulated to him.	JF
	Greetham Goes Wild – i) <u>Drains on Great Lane</u> - Cllr Clarke reported that drain covers had been removed from the drains on Great Lane resulting in further ducklings falling down the drains and drowning. The Chairman had written to RCC Highways querying appropriate methods of countering the problem with suitable drain covers whilst having regard for potential flooding, a response was awaited. The Ward Councillor, Nick Begy, was asked to follow this up. ii) <u>Overgrown footpaths</u> – From Church Lane to Community Centre Field, a huge shrub fallen over blocking the footpath – refer to Fix My Street and follow up after one month; Bridge Lane to Great Lane – impassable, refer to Fix My Street; Viking Way Signage not visible due to undergrowth, refer to Fix My Street. iii) <u>Bid to RCC Small Grants</u> – awarded £1,000 for Greetham Goes Wild, £500 for Community Allotment and £500 towards the North Brook Cleanup Project. An expression of interest form also submitted for Community Foundation Funding at £10,000 initially to develop a scheme and to do costings to demonstrate.	NB
	Rutland High 5 – the meeting on 9 June 2026 was cancelled due to low attendance.	
2026/06/13	**ITEMS FOR FUTURE MEETINGS:** To include:- (i) Fix My Street – to develop a process for monitoring. (ii) Parish Council Objectives	Clerk
2026/06/14	**CLOSURE OF MEETING AND DATE OF NEXT MEETING:** Meeting closed at **10.22pm** and confirmation of date of next meeting **8 July 2026.**	All

Chairman …….. Date: 09.09.2026 (Amended 08.07.2026)
Cllr Gavin Swain