GREETHAM PARISH COUNCIL

To: Cllrs Gavin Swain (Chair), Adam Brierley-Lewis, James Farrell, Lucy Hinch, LeRoy Sheppard

You are hereby summoned to attend the PARISH COUNCIL MEETING to be held on **Wednesday 14 October at 19:00** at the Greetham Community Centre, Great Lane, Greetham

The public and media are cordially invited to attend this meeting

Theresa Stokes-Watson
Clerk to Greetham Parish Council
09.10.2026

A G E N D A

PUBLIC FORUM

Members of the public may ask questions or make short statements on items relating to the Agenda below or request topics for future meetings for a period not exceeding 15 minutes (3 minutes per person).

CLOSURE OF PUBLIC FORUM AND COMMENCEMENT OF PARISH COUNCIL MEETING

1) ELECTION OF VICE-CHAIRMAN (brought forward from May, June, July and September 2026 meetings)
To consider and appoint a Vice-Chairman for 2026/27.

2) APOLOGIES FOR ABSENCE
To receive apologies and reasons given.

3) DECLARATIONS OF INTEREST AND DISPENSATIONS
To receive declarations of interest from councillors on items on the agenda; To receive written requests for dispensations for disclosable pecuniary interests (if any) and to grant any requests for dispensation as appropriate in accordance with the requirements of the Localism Act 2011.

4) MINUTES
To approve and sign the Minutes of the Parish Council Meeting held on 9 September 2026.

5) CO-OPTION OF PARISH COUNCILLORS
To consider the co-option of individuals to fill the current three vacancies on the Parish Council.

6) AGENDA ITEMS

1) **Viking Way Footpath Maintenance** – Update from Lead Representative, Cllr Sheppard
2) **North Brook Water Quality** – Report back following liaison with Cottesmore Parish Council and the MP – Chair/Clerk
    a. 25.09.2026 – email from Cottesmore Parish Council confirms no issues/reports regarding water quality issues with the North Brook in Cottesmore.
    b. 09.10.2026 – awaiting reply from MP.
3) **Stream/Riparian Responsibilities** – Update from Ward Councillor
4) **Highways and Speeding** – report/update from Lead Representative, Cllr Sheppard
5) **Road/Highways Reporting Portal** – Update from Ward Councillor
6) The future of **The Plough Public House** – discussion
7) **Village Litter Pick** – date/update – Cllr Hinch
8) **Mobile Post Office Service for Greetham** – Update from Chair/Cllr Brierley-Lewis

9) 03.09.2026 – Greetham Goes Wild – letter regarding **Burial Ground Wildflower Meadow Mowing**.
10) 03.09.2026 – Greetham Goes Wild – letter requesting permission to site a **Bug Hotel on the Burial Ground**.
11) **Greetham Good Neighbour Award** to consider the proposal (05.09.2026) from Cllr Sheppard.
12) 15.09.2026 – email from the MADE Partnership – Invitation to attend meeting with representatives to discuss the emerging **Woolfox development**.
13) 18.09.2026 – email from Lia, **Brightside Restaurant re: Teaming Up**.
14) 05.10.2026 – email from The Live is Life Foundation – **Defibrillators**.
15) **Elections (Parish and County) – 6 May 2027**. To raise awareness of the local government elections across Rutland on 6 May 2027 and to encourage residents to find out what's involved, come to meetings, what does a parish council do, etc. Promoting the democratic process via website, Noticeboard and social media.

7) REPORTS FROM OUTSIDE ORGANISATIONS / ADVISORY TEAMS

To receive reports from councillors appointed to outside organisations and advisory teams.

1) **Streets and Services** – to receive an update from the Lead Representative, Cllr Sheppard.
2) **Environment/Planning** – to receive an update from the Lead Representative (vacant).
3) **Burial Ground** – to receive a report from the Lead Representative, Cllr Hinch and Burial Ground Manager.
4) **Rutland High 5** – to consider attendance by the Parish Council at the next meeting (early December) so that views of the wider community are considered within the work that Rutland High 5 do.
5) To receive any other updates from councillors appointed to outside organisations and advisory teams.

8) PLANNING

1) Application No: 2026/1164/FUL
PROPOSAL: Proposed single storey link to rear of the property. Addition of 3 No rooflights.
LOCATION: Duckdown Cottage 2 Bridge Lane Greetham Rutland LE15 7NE
Comment Deadline: 7 October 2026, extended to 16 October 2026

2) Application No: 2026/1234/PIP
PROPOSAL: Permission in Principle for up to 4 dwellings and associated infrastructure.
LOCATION: Land On The North Side Of Oakham Road Greetham Rutland
Comment Deadline: 15 October 2026

3) Application No: 2026/0602/FUL
PROPOSAL: Construction of 1 no. dwelling and detached garage with new access driveway to the rear of the existing property. Alterations to the existing dwelling and the addition of a new detached garage
LOCATION: 8 Oakham Road Greetham Rutland LE15 7NN
Revised Plans/Documents: Biodiversity Net Gain Assessment
BNG Metric
Revised Planning Drawings (Full Set)
Amended application form
Amended Description of development as above

Decision Notices:

i) Application No: 2026/0859/RES
Reserved Matters application for the formation of a new access off Greetham Inn Lane, creation of showman's site including 2no. residential mobile homes, storage and maintenance area including hardstanding in relation to Outline Permission under 2025/1412/OUT for Appearance, Landscaping, Layout and Scale.
LOCATION: Land Adjacent To 5 Counties Park Greetham Inn Lane Greetham Rutland

DECISION: GRANT APPROVAL OF RESERVED MATTERS in accordance with the application and plans submitted subject to the following 3 conditions as outline in RCC's letter dated 15 July 2026.

ii) Application No: 2026/1068/CAT

PROPOSAL: Reduction of an ash tree of approximately 4 metres dependant of adequate pruning points. Removal of a over-extended limb which has signs of damage (cracks).
LOCATION: 36 Main Street Greetham Rutland LE15 7NL
DECISION: Rutland County Council decided not to exercise its powers to make a provisional Tree Preservation Order in this instance.

9) FINANCE

1) To approve and sign the **Bank Reconciliation** as at 30.09.2026

2) To approve and sign the **General Ledger/Updated Budget** 01.04.2026 to 30.09.2026

3) Invoices already Paid

21.09.2026 - Bank Charges – September - £4.25
09.09.2026 - Ark Wildlife - £67.30 – for Greetham Goes Wild (Minute No: 023/26.3 refers).
09.09.2026 - C J WildBird Food - £397.71 – for Greetham Goes Wild (Minute No: 023/26.3 refers).
09.09.2026 – Bark Boxes - £515.00 – for Greetham Goes Wild (Minute No: 023/26.3 refers).

4) Invoices to Pay

08.10.2026 - Water Plus Invoice No: INV13669245, £42.94 – water supply for Burial Ground
23.09.2026 – Mr R Gregg – Invoice No: 470 – Grass cutting/strimming in Burial Ground
Clerk's Salary for October £337.00

5) Credit Notes

Ricardo Energy & Environment - £4,647.00 (Net £3,872.50) – awaiting receipt.

6) Orders/Quotations

1) To consider purchasing additional Dog Waste Bags from Glasdon UK Ltd.
   8 packs of 250 sacks @ £52.67 (incl VAT) + £15 delivery = £67.67 (4 months supply approx)
   OR
   16 packs of 250 sacks @ £105.34 (incl VAT) + £15 delivery = £120.34 (8 months supply approx)

2) To renew antivirus security software for the Greetham Parish Council Laptop - expires on 17.11.2026 with Eset Smart Security.

   Eset Home Security Premium - £45.49 – 12 months x 1 device

3) **Payroll** – to discuss quotations for outsourcing the Payroll Service.

7) Greetham Community Centre – Request for Financial Support – Playground Maintenance

To consider the request from Greetham Community Centre for financial support regarding the maintenance costs of the Playground.

10) GOVERNANCE

To consider and adopt the following:-

1) Equality and Diversity Policy – attached.
2) Website Accessibility Statement (by Parish Online) – attached.

3) Model Publication Scheme – attached.
4) General Privacy Notice (in addition to Parish Online's Privacy Policy) – attached.
5) Dignity at Work Policy (required to comply with 6 below) – attached.
6) Civility and Respect Pledge (NALC online form to be completed - if approved) – preamble attached

11) CORRESPONDENCE

To note/action the following items of correspondence received since the last Parish Council meeting:-

1) 04.09.2026 – Ward Councillor – Funding Opportunities – circulated to Greetham Goes Wild and Community Centre.
2) 07.09.2026 – email from Erika Lane, RCC - Invitation to dementia training with Admiral nurse service (forwarded to Rutland High 5 Group and Community Centre Committee)
3) 10.09.2026 – RCC Press Release – shaping Rutland's new local plan, consultation.
4) 17.09.2026 – email from Greetham Community Centre Festival Organisers – Letter of Thanks for Parish Council's Sponsorship.
5) 26.09.2026 and 29.09.2026 – emails from resident regarding Rutland Local Plan – raising the issue of a potential bypass for the village.
6) 02.10.2026 – email and poster from Admiral Nursing Team re: Brain Health Day, 22.10.2026, Oakham Library. Poster on website and Noticeboard.
7) 05.10.2026 – email from the Public Rights of Way Officer re: unauthorised structure/stile between private land and the Community Centre playing field.
8) 06.10.2026 – email from LRALC inviting a delegate from GPC to attend their AGM on 12.12.2026.
9) 09.10.2026 – email from Leicestershire Police via Neighbourhood Alert – Beat Surgery at Cottesmore Community Centre on 19.10.2026 at 2.30pm.
10) 09.10.2026 – email from RCC Communications re: operation at Kendrew Barracks 11-16.10.2026.

12) ITEMS FOR FUTURE MEETINGS

To include: Draft Budget 2027/28
Burial Ground Fees and Charges – annual review
Parish Council Insurance Quotations
Governance: Data Protection Policy and IT Policy

13) EXCLUSION OF PUBLIC AND PRESS

To consider and if appropriate, to pass the following resolution:-

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

Paragraph 1, Schedule 12A, LGA 1972 – "Information relating to any individual person".

NB: The Clerk/RFO will leave the meeting during consideration of the following item of business.

14) CONTRACT OF EMPLOYMENT – PARISH COUNCIL CLERK / RESPONSIBLE FINANCIAL OFFICER

1) Referring to the Contract of Employment, paragraph 6, to consider and review the Clerk's performance during the first six month's of employment.
2) To consider if the Clerk should be confirmed in post following the completion of the six months' probationary period (01.04.2026 to 30.09.2026) or whether an extension of the probationary period is appropriate, establishing reasons for doing so.

15) NEXT MEETING

11 November 2026 at 7pm, Greetham Community Centre

16) CLOSE OF MEETING